

Minutes of State Fund Commission Meeting

January 31st 2016

Trumbull CT, Marriott Hotel

The Chairman Gerald Dierman called the meeting of the State Fund Commission to order at 0815.

Members in Attendance

Ted Graziani

Jerry Dierman

Jack Monahan

Chuck Berry

Fred McCarthy

Harry Hanson

Richard Pescatore

Richard Anderson

Members Not in Attendance

Ed Burke

Meeting began with updating personal contact information amongst members of the Fund Commission.

Opening discussion began to remove Ed Burke by the request of the Veterans of Foreign Wars from the State Fund Commission replacing him with a new member. Robert Tozelli Service Officer for the VFW, is the candidate of choice and is in the process of becoming a member of the American Legion.

Personnel changes were discussed as ongoing adjustments are made as necessary.

Chuck Berry presented the current audit report to the membership during the meeting. As an agency there was one matter of concern involving the audit. The matter discussed was during the transition from a state typed system conversion to the automated system which began June 1st did not print the June 30th quarterly report. This was due to system incompatibility preventing appropriate data transfer. We were unable to submit a report to the legislature and letters were sent explaining such. Our agency received no negative correspondence with regards to the letters.

Legislative Session begins February 3rd 2016.

Chuck Berry brought into discussion questions from outside individuals about eligibility to apply for assistance from the Fund. There was a misunderstanding raised at an American Legion Department Executive Committee by the legislative committee during the meeting that spouses were ineligible for Assistance from the Fund. This is incorrect and was corrected by Chuck Berry. The misunderstanding came from a spouse who receives payment from SGLI (Service-members Group Life Insurance) may be temporarily ineligible due to being over income.

Jerry Dierman presented Job descriptions to the Commission with current progress. Job Descriptions are in place with minor revisions to be made. The Commission made a review of the job descriptions and will make changes over the upcoming months. The Commission will re-visit the job description progress in July 2016. Performance reviews are concurrently being composed and reviewed along with job descriptions.

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Jerry Dierman brought into discussion the quarterly report. Chuck Berry stated this does not reflect the \$29,665 reduction which took place on January 1st. Chuck explained to the commission the procedure in which we request funding from the state and how a letter is signed by two officers Jerry and Chuck signed off for the Fund Commission. This will not reflect on the current report as this action took place January 1st but will reflect on the next report. The monies spent on award payments was \$492,675 and the Soldiers Sailors Marines Fund is awarded \$500,000 from the state per quarter the remaining \$7325 for the quarter will be rolled over into the next quarter. Remaining Funds are returned June 30th to the Corpus only if any funding left over remains. New change has been made by Office of Personnel and Management “OPM” on the memorandum of understanding that any administrative funding leftover will be returned to the general fund. Monies not spent returns to accounts that the funding originated. Schedule of payments is on track with no recommendations of changes.

The discussion of Unicentric’s effective IT support was pleasing to the State Fund Commission along with the prompt response in responding/processing assistance requests to the agencies clientele.

Jerry Dierman made the motion to enter executive session, motion seconded by Jack Monahan.

The Commission re-convened at 0913

Rich Pescatore made the motion to adjourn the meeting at 0915

All those in Favor

All those Opposed

Ted Graziani

Jerry Dierman

Jack Monahan

Chuck Berry

Fred McCarthy

Harry Hanson

Richard Pescatore

Richard Anderson

Respectfully Submitted,

Ian Lilly

Secretary